



DS-2019 REQUEST for J-1 STUDENT INTERN

Completed and Submitted by J-1 Coordinator

Please complete this form and use it as a cover for your DS-2019 request file. DS-2019 requests for J-1 student intern must include all the documents listed below. We will not accept incomplete applications.

Student Intern's Name: _____ AU ID Number: _____

Program Begin Date: _____ Program End Date: _____

- _____ Exchange Visitor (EV) Application Form (***All fields are required. Please check for completeness.***)
- _____ Completed and signed DS-7002 (***Begin and end dates should match the EV application.***)
- _____ Copy of Home Institution Certification
- _____ Copy of Admission Letter
- _____ Copy of Passport (***including dependents', if applicable***)
- _____ Financial documents (no older than 3 months) (\$1,600/month for student intern, \$5,500/year for spouse, \$4,000/year for child. **Note:** A research grant is only acceptable when it: 1) states the period of coverage (e.g., begin and end date or year) and 2) states that the grant is for researching in the US or at AU. Statements of salary from the home institution must explicitly state that the scholar will be paid while they are at AU. Personal bank statements must be in English or accompanied by a notarized translation.)
- _____ English Verification Form accompanied by Proof of Adequate English (no older than 2 years)
- _____ Resume
- _____ APPN (Admission Info) update in Colleague

SPONSORING DEPARTMENT CERTIFICATION

Please read before you sign this form. Your signature indicates that you agree to the following:

- The sponsoring department will provide a post arrival orientation to the student intern, which will cover: (a) life and customs in the United States; (b) local community resources to the fullest extent possible; (c) available healthcare, emergency assistance, and health insurance coverage; and (d) a description of the internship program in which the student intern is participating such as information on the length and location of the program; a summary of the significant components of the program; information on any payment an exchange visitor will receive; and deductions from wages, including for housing and transportation.

J-1 Coordinator Name: _____ Signature: _____

Phone Number: _____ Date: _____